

New Mexico Land Grant Council (NMLGC)
April 19, 2024 – 10:00am
UNM Continuing Education
South Building, Room 212
1634 University Blvd. NE
Albuquerque, NM 87106

**Final Meeting Minutes
Special Council Meeting**

1. Call to Order - Roll Call

Chairman Juan Sánchez called the meeting to order at 10:02 am MDT. Roll call of the Council members: Andrea Padilla, Steve Polaco, and Juan Sánchez were present.

2. Introduction of Guests

Juan Sánchez (NMLGC); Andrea Padilla (NMLGC); Steve Polaco (NMLGC); Arturo Archuleta (NMLGC/LGSP); Jacobo Baca (NMLGC/LGSP).

3. Approval of Agenda

Councilor Steve Polaco made a motion to approve the agenda; Councilor Andrea Padilla seconded the motion.

Roll call vote:

Councilor Padilla – aye
Councilor Polaco - aye
Chairman Sánchez – aye

The motion was passed.

4. Discussion and Action on approval of UNM FY 2024 Contract – February & March Invoices

Mr. Archuleta presented Pay Request 3 for \$31,224.34 including \$25,940.28 in personnel costs and \$5,204.06 in F&A.

Councilor Padilla made a motion to approve Pay Request 3 for \$31,224.34; Councilor Polaco seconded the motion.

Roll call vote:

Councilor Padilla – aye
Councilor Polaco - aye
Chairman Sánchez – aye

The motion was passed.

Mr. Archuleta presented Pay Request 4 for \$43,263.78, including \$25,970.50 in personnel costs, \$7,470.57 in personnel costs, \$1,904.96 for Quickbooks trainings and \$7,210.63 in F&A.

Councilor Padilla made a motion to approve Pay Request 4 for \$43,263.78; Councilor Polaco seconded the motion.

Roll call vote:

Councilor Padilla – aye
Councilor Polaco - aye

Chairman Sánchez – aye
The motion was passed.

5. Discussion and Action on FY 2024 Legal Services Contract NM Legal Aid Invoices

Mr. Archuleta presented a Pay Request from the New Mexico Legal Aid for \$13,305.00 for work with the Cristobal de la Serna Land Grant.

Councilor Padilla made a motion to approve Legal Aid Pay Request 1 for \$13,305.00; Councilor Polaco seconded the motion.

Roll call vote:

- Councilor Padilla – aye
- Councilor Polaco - aye
- Chairman Sánchez – aye

The motion was passed.

6. Discussion and Action on FY 2024 Budget Adjustment Request

None.

7. Discussion and Action on D.C. Travel

Councilor Padilla made a motion approving Chairman Sanchez and Councilor Polaco to travel to Washington DC to discuss traditional use legislation with the New Mexico Congressional Delegation; Councilor Polaco seconded the motion.

Roll call vote:

- Councilor Padilla – aye
- Councilor Polaco - aye
- Chairman Sánchez – aye

The motion was passed.

8. Discussion and Action QuickBooks Purchases and Renewal

None.

9. Adjournment

Councilor Padilla made a motion to adjourn; Councilor Polaco seconded the motion.

Roll call vote:

- Councilor Padilla – aye
- Councilor Polaco - aye
- Chairman Sánchez – aye

The motion was passed. The meeting adjourned at 10:25am MST.

Approved:

Chair

Date